

The **Parks and Recreation Board** met Monday, April 18, 2005 at 4:30pm in the Board of Works Room at City Hall.

Present at said meeting were Paula Woods, Mike Dana, Leon Trachtman, Garnet Peck Nancy Offutt and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Chris Foley, Brenda Lorenz, Brian Tunis, Lee Booth, and Cheryl Kolb represented the Department. Council members Gil Satterly and Ann Hunt were present. Absent was Council member Gerry Keen.

Paula convened the Board at 4:32 pm.

The first item on the agenda was the approval of the minutes of the March 21 meeting. Leon motioned the minutes be approved as presented. Garnet seconded the motion, and the motion carried.

Superintendent – Joe reported on the following:

- Noted the Council Report and attachments were included in the mailing.
- Joe noted he received a nice note from the Cystic Fibrosis Foundation thanking the Parks Department for use of Lilly Nature Center for their annual walk, Great Strides. They really enjoyed the facility. They had 150 people participating and raised over \$32,000.00 that will go towards finding a cure for cystic fibrosis. They also passed along a big thank you to Bob Cheever for his assistance to with the walk that day.

Assistant Superintendent – Pennie reported on the following:

- Reported she and Tom James passed the National Playground Safety Institute recertification test and are now certified Playground Safety Inspectors. The certification is good for three years.
- Reported she has been updating the Parks & Recreation web page with the summer listing of programs.
- Reported current Coed Softball registration at 28 teams signed up and Men's Softball registration at 6 teams signed up.
- Global Fest will be on Saturday, September 3. The Naturalization Ceremony will be on Friday, September 2 beginning at 4:00pm. Vectren has agreed to donate \$2,500.00 for this year's event.
- The only information on the status of the Pony League is that we know they are practicing during the month of April, otherwise have not heard anything from them.
- Pictures were passed around showing the trees taken from Marsh and First United Methodist Church and planted at Dubois Park.

Parks – Lee reported on the following:

- Noted the trail and playground inspections were available.
- We have started preparing the pool for summer.
- We have started turning water on in all of the parks.
- Still working on the new trail in Celery Bog.
- Preparing Tapawingo Park and the Overlook for future dedication.

Recreation – Chris reported on the following:

- Summer programs were mailed last Thursday. We have received a few registrations from West Lafayette residents. The West Lafayette mail delivery seems to be a hit and miss, which concerns us. We will process City residents' mail-in registrations first. Non-resident mail-in registration will begin Wednesday, April 27, with walk-ins and call-ins beginning Friday, April 29. Just a reminder, the reason we do a late walk-in, call-in

is due to lack of personnel and phones to take care of the volume. This is why we encourage people to mail as priority.

- We are accepting applications for summer employment, playground, and maintenance personnel.

Morton Center – Brenda reported on the following:

- There have been 1,860 registrations so far, compared to 1,944 registrations last year at this time, which is approximately a 5% decrease at this point.
- WALLA has completed their sessions. Everyone seemed very pleased with the sessions.
- The Spring Dance Recital will be held on May 21 at the Elliott Hall of Music. The dance instructors are busy making all of the preparations for the event.

Beautification & Stewardship – Brian reported on the following:

- The Scenic Byway Clean Up was held April 9. They had two members of Northern Indiana Citizens Helping Ecosystems Survive and one member of Banks of the Wabash participated. They also had over fifty volunteers from the Purdue Boiler Volunteer Network. They netted lots of trash during that clean up effort. Brian offered thanks once again to the Boiler Volunteer Network for sponsoring such a community appreciation event. It appears they will continue this every year, so we will continue to work closely with them.
- Noted he met today with the Joy School pre-schoolers at Celery Bog Nature Area to plant a tree. They donated money towards the purchase of that tree, which will be receipted into the Celery Bog account.
- Planting, watering, planting, watering continues. We just received notification that Tree City USA has recognized us for the 14th time as a Tree City USA and our 6th Growth Award in a row. We will publicize that information on Arbor Day, April 29, 2005. The standard for Tree City USA is to spend \$2.00 per capita, and the Growth Award mandates that as long as you spend as much or more the previous year, and meet some other qualifications, you can apply for a Growth Award.

Joe provided a couple of project updates, noting we have substantially completed the North Chauncey Streetscape project, with a couple of adjustments to be made. The entire site furnishings have been installed, which was also reported on today at the Redevelopment Commission meeting at noon. We have essentially completed work with Milestone for the Overlook. There is a group, one of Mike Dana's student groups that we met at last Park Board meeting, that will hopefully providing installation later this month. Another group made a presentation to the Tree Fund meeting, proposing to do tree plantings near the Wabash Heritage Trail south terminus with U.S. 231, the paved part. We will be working with Rotary, particularly, in setting a dedication date for the Overlook next month or the following month. We definitely plan to have it done before the Taste of Tippecanoe.

Old Business

Taste of Tippecanoe

Steve Klink with Taste of Tippecanoe, after introducing the new event coordinator, Bo Kuzee-Baumis, presented drawings of the current layout for the 24th annual event scheduled June 18. He reported that eleven out of thirty-nine restaurants would be on the West Lafayette side. He also reported the Kid's Taste will be expanded this year and would be moving this year to West Lafayette. The plan is to utilize the rink area, with its hard surface, for children's games. There will be an information booth and first

aid station located at the rink as well. One of the major stages will also be located in the area, so that people will be able to sit on the grass and enjoy the music. There will not be any food or beer served on the grounds, however it can be carried onto the grounds. Joe recommended that we approve the plans, noting we will have staff present and will review/revise/approve the final plans as they become available. Leon motioned to approve hosting the Taste of Tippecanoe in West Lafayette as presented. Garnet seconded the motion, and the motion carried.

Trailside Park

Joe reported plans for the park located at the corner of Quincey and N. River Rd. are to be sent out for quotes for the concrete circle to be installed with site furnishings and planting to take place by fall. We will use Wabash Corridor Funds to go with the lowest, responsive, and responsible quote to do this concrete terminus, which will allow us to put in matching benches, receptacles, and bike loops. If we are successful with our Transportation Enhancement Application this year, this would be the beginning of the extension of the trail along N. River Rd. and then to Happy Hollow, connecting with the Trolley Line Trail.

Mike motioned to approve a purchase order be awarded to the lowest, most responsible bidder for the project as presented. Garnet seconded the motion, and the motion carried.

Lincoln Park

Joe reported that working with the Parks Foundation, we have entered into agreement to purchase an adjacent parcel of land to establish a new park. With the purchase of this additional piece of property, that will increase the size of the park to approximately 100' x 130', noting Centennial Park is roughly 58' x 160'.

Pennie reported that Deb Schmucker is working on the design aspect. Our plans are to install a shelter and small children's playground equipment.

New Business

N/A

West Lafayette School Board

Nancy reported the primary focus is currently on maintenance costs for Happy Hollow School set at approximately \$1,000,000.00. Due to the serious budget situation, they have evaluated the maintenance needs of the building first. The other construction project is the band room at the West Lafayette High School, targeted to begin the first week of May.

Wabash River

Joe reported the interview process has narrowed to three candidates. Two of the candidates are from Indiana; one is from out of state. The next meeting is scheduled for next month, May 27.

Paula reported the local Parkway Commission met with the new meeting place and time. Paula reported that she and Joe would be finishing the Scenic Byway Application. DeTrash the Wabash is set for May 21 and they are looking for lots of volunteers to help with that effort. There is an Eco-Convergence meeting on Earth Day, which is set for April 22 at the John Myers Bridge at 12:00pm.

Pool Rental Fees

Chris requested we increase the pool rental rates from \$100 to \$125, and the additional lifeguard charge from \$25 to \$40. Mike motioned to approve the proposed rental fees as presented. Leon seconded the motion, and the motion carried.

Purchase Orders

N/A

Pay Claims

Leon motioned that claims be paid. Mike seconded the motion, and the motion carried.

Adjourn

The meeting adjourned at 5:10pm.

Reminder: the next month's meeting on May 16 will be at Lilly Nature Center.

Board Reconvened

The Board reconvened for the approval of John Sorensen's legal services contract for 2005. Mike motioned to approve the legal consultant's contract as presented. Garnet seconded the motion, and the motion carried.

Re-Adjourn

The meeting re-adjourned at 5:19pm.

Presiding Officer

Secretary